

PROJECT WORKSHEET REPORT

DECLARATION NO. FEMA-OR - DR1510

PREPARED DATE 03/10/2004

FIPS NO. 061-22550-00

REPORT DATE 04/09/2004 16:08

APPLICANT NAME ELGIN (CITY OF)

INF TYPE ☐ INF

SUBDIVISION

☒ NON-INF

FEMA PW # 51 VSN 0 REF# ELGIN 1

☐ REC

CATEGORY B. Protective Measures

COUNTY UNION

FUNDING OPTION

COST SHARE 0.75

STD PROJECT NO.

PROJECT TITLE EMERGENCY PROTECTIVE MEASURES - CITY OF ELGIN STREETS

PROJECTED CMPLTN DT 08/19/2004

ACTUAL CMPLTN DT

WORK COMPLETE AS OF 03/10/2004

: 100 %

ELIGIBILITY Yes

AMOUNT ELIG \$6,254.08

FEDERAL SHARE

\$4,690.56 PRIORITY Normal

BEGIN DESIGN DT

BEGIN CONSTR DT

PW REVIEWER DATA

END DESIGN DT

END CONSTR DT

REVIEWER NAME

DATE

INITIAL REVIEW ANDERSON, DAVID

04/02/2004

FINAL REVIEW ANDERSON, DAVID

04/08/2004

PREPARER M.T. ROST

ROLE PO

DATA SOURCE Paper

STATE

DATE OBLGTD 04/08/2004

PACKAGE DATE 04/08/2004

MT PROP ☐ Yes ☒ No

VALIDATED ☒ Yes ☐ No

PNP QUESTIONS ☐ Yes ☒ No

STATE RVWD ☒ Yes ☐ No

PACKAGE ID 7

ATTACH ☐ Yes ☒ No

Does the Scope of Work change the pre-disaster conditions at the site?

☐ Yes ☒ No ☐ Unsure

Special Considerations Issues included?

☐ Yes ☒ No ☐ Unsure

Is there insurance coverage on this facility?

☐ Yes ☒ No ☐ Unsure

Hazard Mitigation proposal included?

☐ Yes ☒ No ☐ Unsure

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SITE NUMBER 1 of 1

FACILITY NAME

Latitude

ADDRESS

Longitude

CITY

STATE OR ZIP

Was this site previously damaged? ☐ Yes ☐ No ☒ Unsure

SITE NUMBER 1 - LOCATION

CITY OF ELGIN

SITE NUMBER 1 - DAMAGE DIMENSIONS AND DESCRIPTION

THE WINTER STORMS FROM 12/26/04 THRU 1/14/04 RESULTED IN SNOWFALL OF 36 INCHES. THE APPLICANT WAS FORCED TO CLEAR ROADS AND STREETS TO RESPOND TO EMERGENCIES. THOSE EMERGENCIES WERE; 1) RESPOND TO VEHICLE ACCIDENTS IN THE CITY AND COUNTY, 2) PROVIDE ACCESS FOR HOME CARE PATIENTS AND THE HOSPITAL, 3) PROVIDE ACCESS FOR INDIVIDUALS DEPENDENT UPON MEALS-ON-WHEELS, 4) PROVIDE ACCESS FOR EMERGENCY PERSONNEL (FIRE & AMBULANCE) TO FIRE STATION, NURSING HOME AND DISPATCH CENTER, AND 5) CLEAR STREETS AND ROADS FOR SCHOOL BUSES WHEN SCHOOL WAS RELEASED BECAUSE OF STORMS. THE PUBLIC WORKS DEPARTMENT ONLY REMOVED ENOUGH SNOW AND ICE TO PROVIDE SAFE ACCESS.

SITE NUMBER 1 - SCOPE OF WORK

BECAUSE OF THE WINTER STORM EMERGENCY, THE COUNTY PUBLIC WORKS DEPARTMENT PROVIDED ACCESS ON ROADS AND STREETS WITHIN THE CITY, APPROXIMATELY 22 MILES (MAP ATTACHED). THE PUBLIC WORKS DEPARTMENT USED ONE (1) GRADER (WITH OPERATOR & BLADE), AND (1) DUMP TRUCK (WITH OPERATOR), AND ONE (1) END LOADER (WITH OPERATOR) TO ACCOMPLISH THE EMERGENCY ROAD AND STREET CLEARING. LABOR WAS OVERTIME ONLY AND IS ELIGIBLE AS EMERGENCY PROTECTIVE MEASURES. THE NARRATIVE SUPPLEMENTS THIS SCOPE OF WORK. ALL TIME REPORTS FOR LABOR AND EQUIPMENT WAS REVIEWED AND NO ERRORS WERE DETECTED. THE APPLICANT WILL MAINTAIN ALL RECORDS AT THE CITY HALL IN ELGIN, OREGON.

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COST ESTIMATE

ITEM	VSN	CODE	MATERIAL AND/OR DESCRIPTION	UOM	QTY	UNIT PRICE	COST
1	0	9007	LABOR	LS	1	\$1,684.33	\$1,684.33
2	0	9008	EQUIPMENT	LS	1	\$4,569.75	\$4,569.75
Eligible Amounts:							Total (this version) \$6,254.08
							Total Oblig To Date \$6,254.08
							Unobligated + Obligated \$6,254.08
							Federal Share for Obligated and Unobligated \$4,690.56

SPECIAL CONSIDERATIONS

- Does the damaged facility or item of work have insurance coverage and/or is it an insurable risk (e.g., buildings, equipment, vehicles, etc.)? ☐ Yes ☒ No ☐ Unsure
- Is the damaged facility located within a floodplain or coastal high hazard area and/or does it have an impact on a floodplain or wetland? ☐ Yes ☒ No ☐ Unsure
- Is the damaged facility or item of work located within or adjacent to a Coastal Barrier Resource System Unit or an Otherwise Protected Area? ☐ Yes ☒ No ☐ Unsure
- Will the proposed facility repairs/reconstruction change the pre-disaster conditions (e.g., footprint, material, location, capacity, use or function)? ☐ Yes ☒ No ☐ Unsure
- Does the applicant have a hazard mitigation proposal or would the applicant like technical assistance for a hazard mitigation proposal? ☐ Yes ☒ No ☐ Unsure
- Is the damaged facility on the National Register of Historic Places or the state historic listing? Is it older than 50 years? Are there more, similar buildings near the site? ☐ Yes ☒ No ☐ Unsure
- Are there any pristine or undisturbed areas on, or near, the project site? Are there large tracts of forestland? ☐ Yes ☒ No ☐ Unsure
- Are there any hazardous materials at or adjacent to the damaged facility and/or item of work? ☐ Yes ☒ No ☐ Unsure
- Are there any other environmental or controversial issues associated with the damaged facility and/or item of work? ☐ Yes ☒ No ☐ Unsure

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SUBDIVISION

FEMA PW # 51 VSN 0 REF# ELGIN 1

PREPARED DATE 03/10/2004

REPORT DATE 04/09/2004 16:08

INF TYPE ☐ INF

☒ NON-INF

☐ REC

ENVIRONMENTAL - All Environmental Review is complete.

Laws and Executive Orders Review - All Other Laws/EOs complete. - CCUMMINS

Laws/EOs	Status
Coastal Barriers Resources Act (CBRA)	Gen Rvw/NA
Clean Water Act (CWA)	Gen Rvw/NA
Coastal Zone Management Act (CZMA)	Gen Rvw/NA
Endangered Species Act (ESA)	Gen Rvw/NA
Fish and Wildlife Coordination Act (FWCA)	Gen Rvw/NA
National Historic Preservation Act (NHPA)	Gen Rvw/NA
Clean Air Act (CAA)	Gen Rvw/NA
E.O. 11988: Floodplains	Gen Rvw/NA
E.O. 11990: Wetlands	Gen Rvw/NA
E.O. 12898: Environmental Justice for Low Income and Minority Populations	Gen Rvw/NA

NEPA Level of Review - 04/09/2004 16:08:22 - This project is statutorily excluded from the requirements of the National Environmental Policy Act and no other environmental review or documentation is required. - CCUMMINS

Standard Conditions

1. Any change to the approved scope of work will require re-evaluation for compliance with NEPA and other Laws and Executive Orders.
2. This review does not address all federal, state and local requirements. Acceptance of federal funding requires recipient to comply with all federal, state and local laws. Failure to obtain all appropriate federal, state and local environmental permits and clearances may jeopardize federal funding.
3. If ground disturbing activities occur during construction, applicant will monitor ground disturbance and if any potential archeological resources are discovered, will immediately cease construction in that area and notify the State and FEMA.

GENERAL COMMENTS

4/2/2004 - BASED ON INFORMATION PROVIDED BY THE APPLICANT, THE SCOPE OF WORK IN THIS PROJECT QUALIFIES AS A STATUTORY EXCLUSION (STATEX) UNDER 44 CFR PART 10. ANY CHANGE TO THE APPROVED SCOPE OF WORK WILL REQUIRE RESUBMISSION FOR RE-EVALUATION FOR COMPLIANCE WITH THE NATIONAL ENVIRONMENTAL POLICY ACT. NONCOMPLIANCE WITH THIS REQUIREMENT MAY JEOPARDIZE THE RECEIPT OF FEDERAL FUNDING. - D ANDERSON, FEMA PAC

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DECLARATION NO. FEMA-OR - DR1510

FIPS NO. 061-22550-00

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SUBDIVISION

FEMA PW # 51 VSN 0 REF# ELGIN 1

PREPARED DATE 03/10/2004

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PW REQUIRED REVIEWS

REVIEW	REVIEW STATUS	RECOMMENDATION	ASSIGNED REVIEWER	REVIEWER	DATE SUBMITTED	DATE REVIEWED
Initial	Complete	Eligible		danders3	04/02/2004	04/02/2004
Final	Complete	Eligible		danders3	04/02/2004	04/08/2004

Public reporting burden for this form is estimated to average 30 minutes. The burden estimate includes the time for reviewing instructions, searching existing data sources, gathering and maintaining the needed data, and completing and submitting the forms. You are not required to respond to this collection of information unless a valid OMB control number is displayed in the upper right corner of the forms. Send comments regarding the accuracy of the burden estimate and any suggestions for reducing the burden to: Information Collections Management Federal Emergency Management Agency, 500 C Street, SW, Washington, DC 20472, Paperwork Reduction Project (3067-0151). **NOTE:** Do not send your completed form to this address.

DECLARATION NO. FEMA- DR-1510-OR	PROJECT NO. ELGIN - PW #1	FIPS NO. 061-22550-00	DATE 3/10/2004	CATEGORY B
DAMAGED FACILITY CITY OF ELGIN STREETS			WORK COMPLETE AS OF: 3/10/2004 : 100 %	
APPLICANT CITY OF ELGIN		COUNTY UNION		
LOCATION ELGIN, OREGON			LATITUDE W 45.56201	LONGITUDE W 117.92470

The winter storms from 12/26/03 thru 1/14/04 resulted in snowfall of 36 inches. The applicant was forced to clear roads and streets to respond to emergencies. Those emergencies were; 1) respond to vehicle accidents in the City and county, 2) provide access for home care patients and the hospital, 3) provide access for individuals dependent upon meals-on-wheels, 4) provide access for emergency personnel (fire & ambulance) to fire station, nursing home, and dispatch center, and 5) clear streets and roads for school buses when school was released because of storms. The Public Works Department only removed enough snow and ice to provide safe access. They followed up later to improve clearing on roads and streets.

Because of the winter storm emergency, the County Public Works Department provided access on roads and streets within the city, approximately 22 miles (map attached). The Public Works Department used One (1) grader (with operator & blade), one (1) dump truck (with operator), and one (1) end loader (with operator) to accomplish the emergency road and street clearing. Labor was overtime only and is eligible as emergency protective measures. The NARRATIVE supplements this scope work. All time reports for labor and equipment was reviewed and no errors were detected. The applicant will maintain all records at the City Hall in Elgin, Oregon.

Does the scope of work change the pre-disaster conditions at the site?	NO
Special Considerations issues included?	NO
Is there insurance coverage on this facility?	NO
Hazard Mitigation proposal included?	NO

[illegible]

PREPARED BY: M. T. ROST TITLE: FEMA PO

REPLACES
FEMA PAC

RVB
Cme 8/22/04
3/30

1/14

FEDERAL EMERGENCY MANAGEMENT AGENCY SPECIAL CONSIDERATIONS QUESTIONS

1. APPLICANT'S NAME CITY OF ELGIN		2. FIPS NUMBER 081-22550-00	3. DATE 3/10/2004
4. PROJECT NUMBER CITY OF ELGIN, PW#1		5. LOCATION ELGIN, OREGON	

Form must be filled out—for each project.

1. Does the damaged facility or item of work have insurance and/or is it an insurable risk? (e.g., buildings, equipment, vehicles, etc.)			COMMENTS:
Yes	No X	Unsure	

2. Is the damaged facility located within a floodplain or coastal high hazard area, or does it have an impact on a floodplain or wetland?			COMMENTS:
Yes	No X	Unsure	

3. Is the damaged facility or item of work located within or adjacent to a Coastal Barrier Resource System Unit or an Otherwise Protected Area?			COMMENTS:
Yes	No X	Unsure	

4. Will the proposed facility repairs/reconstruction change the pre-disaster condition? (e.g., footprint, material, location, capacity, use or function)			COMMENTS:
Yes	No X	Unsure	

5. Does the applicant have a hazard mitigation proposal or would the applicant like technical assistance for a hazard mitigation proposal?			COMMENTS:
Yes	No X	Unsure	

6. Is the damaged facility on the National Register of Historic Places or the state historic listing? Is it older than 50 years? Are there more, similar buildings near the site?			COMMENTS:
Yes	No X	Unsure	

7. Are there any pristine or undisturbed areas on, or near, the project site? Are there large tracts of forestland?			COMMENTS:
Yes	No X	Unsure	

8. Are there any hazardous materials at or adjacent to the damaged facility and/or item of work?			COMMENTS:
Yes	No X	Unsure	

9. Are there any other environmentally or controversial issues associated with the damaged facility and/or item of work?			COMMENTS:
Yes	No X	Unsure	

CITY OF ELGIN NARRATIVE

Storm: There was a series of winter storms that begin on 12/26/2003 and continued thru 1/14/2004. This required the Public Works Department to clear roads and streets in direct response to the emergencies.

Emergency fire and ambulance: The Volunteer Fire and Ambulance crews are required to live within 15 minutes of the Emergency Dispatch Center. Therefore, it was necessary for the Road Department to clear those roads and streets that provides emergency personnel to where the ambulances and fire engines are parked..

Critically or seriously ill patients: Tthere are many individuals that are required to travel every one or two days for treatment for cancer, kidney dialysis, diabetics, etc. Roads and streets were cleared for those patients at least 5 occasions.

Food: Some City residents are dependent on Meals-on -wheels to deliver food to their residence. Roads were cleared for them.

Patient care facilities: There is a Nurseing Home that serves the city and some county residents.

Emergency Responses were on December 26, 27, & 28 2003 and on January 1, 5 (3), 7 (2), 10, 11, 14 & 15 2004.

The eligible streets and roads were determined by, 1) locating on a map the emergency that required a response, and 2) the road or street that was necessary to be cleared for Emergency Personnel to gain access to critical facilities (ambulance center, fire hall,nurseing home, etc,) and where emergencies happened or existed (vehicle accidents, evacuations, health treatments,etc.). The emergencies were plotted and compared to the cleared roads. The cost of equipment and overtime labor were allowed for these eligible situations.

{APPLICANT}

LOCATION OF WORK: ELGIN, OREGON

FEMA
DR-1510-OR

CATEGORY

PROJECT NO. CITY OF ELGIN, PW#1

SCOPE OF WORK: EMERGENCY RESPONSE DURING STORM

[illegible]

CERTIFIED BY

JOE GABRITZ

TITLE CITY ADMINISTRATOR

DATE _____

03/10/04

I CERTIFY THAT THE DATA PROVIDED HERE WAS TRANSCRIBED FROM DOCUMENTS AND RECORDS AVAILABLE FOR AUDIT.

3/14

FORCE ACCOUNT LABOR RECORD

FOR CITY OF ELGIN

(APPLICANT)

LOCATION OF WORK: ELGIN, OREGON

CATEGORY	B	FEMA
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DR-1510-QR

SCOPE OF WORK: EMERGENCY RESPONSE DURING STORM

EMPLOYEE NAME AND JOB DESCRIPTION		DATE AND HOURS WORKED EACH DAY										TOTAL HOURS	HOURLY RATE	TOTAL PAY
DATE		1/7/2004	1/8/2004	1/9/2004	1/10/2004	1/11/2004	1/12/2004							
DAN BRESHARS	REGULAR	9	9	4	0	0	9				31	\$ 15.42		
Public Works Supervisor	O/T	5	0	10.5	2	0	0				18	\$ 15.42	\$ 269.85	
KEVIN COLLIER	REGULAR	9	9	4	0	0	9				31	\$ 14.95		
Public Works Maint	O/T	3	0	9	0	0	0				12	\$ 22.42	\$ 269.04	
ANDY CAMPO	REGULAR	9	9	4	0	0	9				31	\$ 12.00		
Public Works Maint	O/T	3	0	10.5	0	0	0				14	\$ 18.00	\$ 243.00	
	REGULAR												\$ -	
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CERTIFIED BY

TITLE CITY ADMINISTRATOR

DATE 03/10/04

I CERTIFY THAT THE DATA PROVIDED HERE WAS TRANSCRIBED FROM DOCUMENTS AND RECORDS AVAILABLE FOR AUDIT.

$$\frac{4}{14}$$

FORCE ACCOUNT LABOR RECORD

FOR CITY OF ELGIN

(APPLICANT)

LOCATION OF WORK: ELGIN, OREGON

DR-1510-OR

CATEGORY	B
1. General Information	
2. Background	
3. Current Situation	
4. Analysis	
5. Recommendations	
6. Conclusion	
7. Appendix	
8. References	
9. Other	

SCOPE OF WORK: EMERGENCY RESPONSE DURING STORM

PROJECT NO. :ITY OF ELGIN. PW#1

EMPLOYEE NAME AND JOB DESCRIPTION		DATE AND HOURS WORKED EACH DAY				TOTAL HOURS	HOURLY RATE	TOTAL PAY
DATE		1/13/2004	1/14/2004					
DAN BRESARS	REGULAR	9	9			18	\$ 15.42	
Public Works Supervisor	O/T	0	0				\$ 15.42	\$ -
KEVIN COLLIER	REGULAR	5	0			5	\$ 14.95	
Public Works Maint	O/T	0	0				\$ 22.42	\$ -
ANDY CAMPO	REGULAR	9	9			18	\$ 12.00	
Public Works Maint	O/T	0	1			1	\$ 18.00	\$ 18.00
	REGULAR						\$ -	\$ -
	O/T						\$ -	\$ -
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REG PAY \$	-	X FRINGE RATE OF	60.90% =	\$ -	TOTAL HOURS	42	TOTAL REG	\$ -
O/T PAY \$	18.00	X FRINGE RATE OF	19.05% =	\$ 3.43			TOTAL O/T	\$ 18.00
							TOTAL ALL	\$ 18.00
							REG FRINGE	\$ -
							O/T FRINGE	\$ 3.43
							TOTAL LABOR WITH FRINGES	\$ 21.43

CERTIFIED BY

JOE GARLITZ

TITLE CITY ADMINISTRATOR

DATE _____

03/10/04

I CERTIFY THAT THE DATA PROVIDED HERE WAS TRANSCRIBED FROM DOCUMENTS AND RECORDS AVAILABLE FOR AUDIT.

5/14

APPLICANT'S BENEFITS CALCULATION WORKSHEET

APPLICANT: CITY OF ELGIN
DISASTER NUMBER: DR-1510-OR
P.A. ID: 061-22550-00
PROJECT NUMBER: CITY OF ELGIN, PW#1

TOTAL PAYROLL IN DOLLARS

	DOLLARS & HOURS		REGULAR TIME %		OVERTIME %
Holidays		/ 2080 =	3.45%		
Vacation Leave		/ 2080 =	4.20%		
Sick Leave		/ 2080 =	4.60%		
* Social Security			6.20%	*	6.20%
* Medicare			1.45%	*	1.45%
* Unemployment		/ total payroll =	3.00%	*	3.00%
* Worker's Comp		/ total payroll =	2.40%	*	2.40%
** Retirement		/ total payroll =	6.00%	**	6.00%
Health Benefits		/ total payroll =	29.60%		
Life Insurance Benefits		/ total payroll =			
Total (in % of annual salary)			60.90%		19.05%

(FIGURES IN YELLOW AUTOMATICLY "GO" TO THE FORCE ACCOUNT LABOR SHEETS)

I CERTIFY THAT THE INFORMATION ABOVE WAS TRANSCRIBED FROM PAYROLL RECORDS OR OTHER DOCUMENTS WHICH ARE AVAILABLE FOR AUDIT.

CERTIFIED: Joe Garlitz

JOE GARLITZ

TITLE: CITY ADMINISTRATORDATE: 3/10/2004

* Only categories for overtime fringe benefits.

** Only when supported by employee contract

(applicant)

FEMA
DR-1510-OR

PROJECT NO. TY OF ELGIN, PWA#1

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3/10/2004

~~JOE GARKITZ~~

7/14

(applicant)

FEMA
DR-1510-OR

PROJECT NO. TY OF ELGIN, PW#1

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3/10/2004

8/14

(applicant)

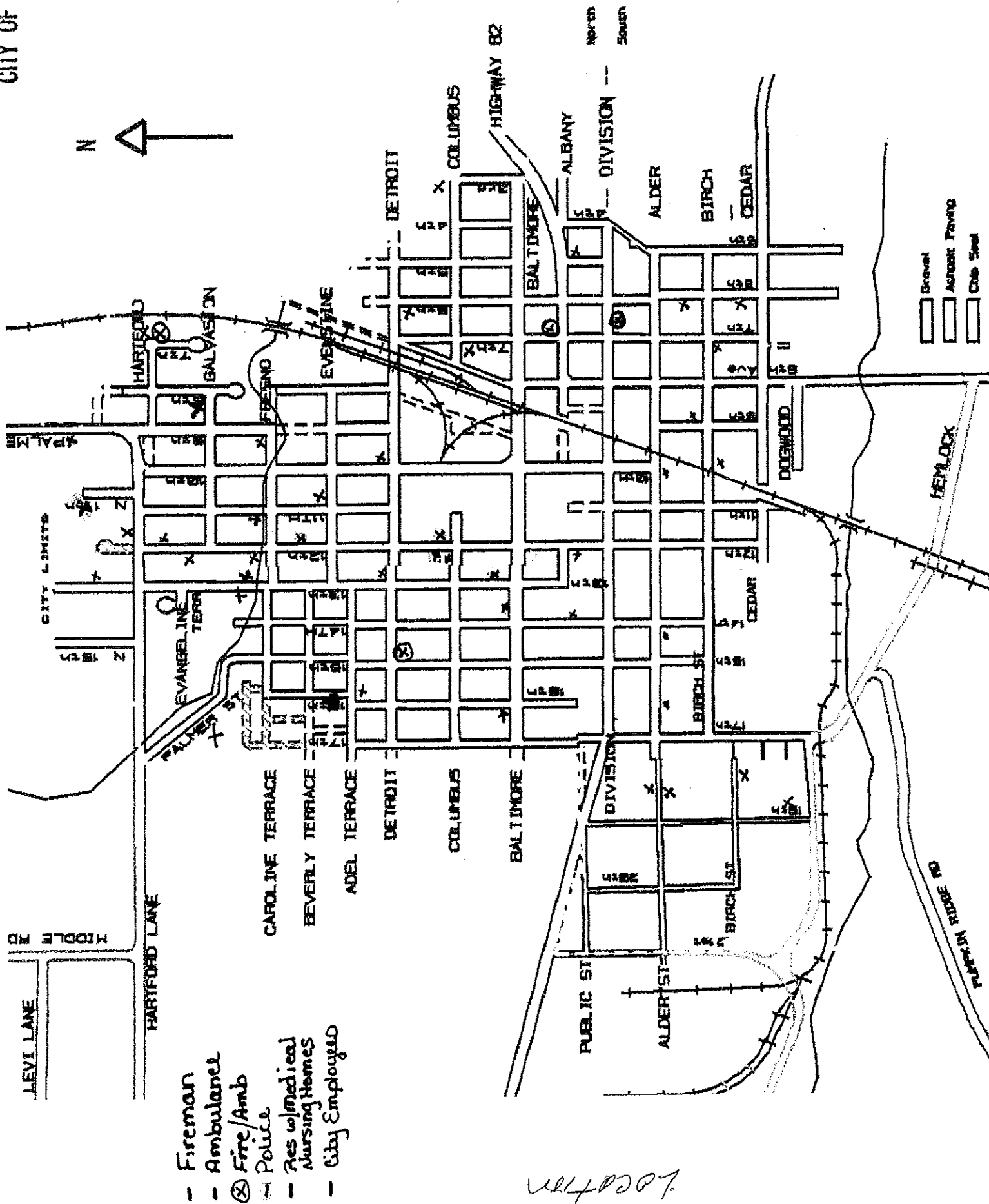
FEMA DR-1510-ORPROJECT NO. TY OF ELGIN, PW#1

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DATE 3/10/2004

JOE GARLITZ

9/14



Emergency Personnel

11/14

✓JIM WITHERSPOON
1030 ALDER

✓RON SCUBES
600 DETROIT

✓JODY VAN ARSDALE
1530 ALDER

✓TOM TUCKER
1285 DETROIT

✓PAT MC DONALD
1860 ALDER

✓TRACY LITTLE
1490 DETROIT

✓ALLAN THOMAS
1951 ALDER

✓MERLE LACI
698 DIVISION

✓TLC ESTATES
1990 ALDER

✓RICK PARSONS
917 FRESNO

✓ANDY CAMPO
1355 BALTIMORE

✓DON PARR
800 GALVESTON

✓ROD SPIKES
700 BIRCH

✓JOE GARLITZ
1155 HARTFORD

✓ADAM DUNNING
880 BIRCH #4

✓DOUG DURFEE
980 PALMER JCT

✓GREGG LUSE
960 BIRCH

✓JIM NAUGHTON
695 HARTFORD

✓BILLIE JEAN ROGERS
1708 BIRCH

✓KEVIN SILVERNAIL
795 N 7TH

✓NORM BROWN
393 COLUMBUS

✓ROBERT SHEPERD
257 S 6TH

✓STEVE GRESHAM
1200 COLUMBUS

✓LANI ADAMS
367 S 6TH

✓SHANE HARRIS
685 ALBANY

✓FRANK LITTLE
95 N 5TH

✓LLOYD SPIKES
290 N 7TH

✓DAN BRESHEARS
265 N 13TH

12/14

✓RAY TRUMP
301 N 10TH

✓THERESA CHANDLER
705 N 13TH

✓JO HUG
501 N 11TH

✓NOVEMBER DOORS
710 N 13TH

✓ROY CROWSON
604 N 11TH

✓MIKE KOLLER
865 N 13TH

✓KEVIN COLLIER
880 N 11TH

✓RANDY LABER
69 N 14TH

✓MIKE LITTLE
60 N 12TH

✓TRUDY DUFFY
210 N 16TH

✓JIM CURREY
345 N 12TH

✓LA NEVA DAVIS
456 N 16TH

✓VICKI WEAVER
350 N 12TH

✓JERRY WALKER
312 S 19TH

✓DUSTY PERRY
535 N 12TH

✓MIKE SCHMITTLE
1580 ADELE TERRACE

✓TERI JONES
670 N 12TH

✓LYNN SCHMITTLE
1670 PALMER ST

✓KRISTA SILVER
720 N 12TH

✓JIM DAVIS
731 N 12TH

13/
14

ELGIN AMBULANCE CALLS
DECEMBER 26, 2003 THRU JANUARY 15, 2004

DECEMBER 2003

26TH 1400 DIVISION
27TH 710 N 13TH
28TH HWY 82 (MVA)

JANUARY 2004

1ST 870 N 15TH #8
5TH 501 N 11TH
5TH 501 N 11TH
5TH 710 N 13TH *Fire Dept assist*
7TH 72356 GORDON CREEK RD
7TH 360 N 6TH
10TH 500 N 16TH
11TH HWY 204 (MVA ROLLOVER) *Fire Dept assist*
14TH 170 N 13TH
15TH HWY 204 (MVA)

Emergency Call Locations

IT
COLUMBUS, VA (12-28-03)

14/14

